**APPLICATION TO HOST APU SANCTIONED POWERLIFTING CONTEST**

The following specifications are to be filled out and returned to the APU to review before official sanction approval can occur. These requirements are the basic expectations of you, the meet director, to uphold the high standard Alberta is known for regarding our events. Should you go above and beyond these requirements, we highly encourage you to as the athlete experience is our main goal. You will not need further approvals if you include new features not in this form.

A bid must be in writing, clearly stated, with each category addressed, and signed by submitting individuals.

Each bid must be accompanied by an E-Transfer in the amount of **$200.00 CDN** as payment of the contest sanction fee. The **$100 acts as a sanction fee** and **$100 acts as a rental fee** for APU equipment such as scale, banners, irons and technology.

Any successful bidder who is awarded an Alberta Powerlifting Union contest and defaults on the contract shall be subject to penalty as determined by the APU Executive. Defaults include: if the bidder does not hold the competition or does not meet the agreed upon specifications contained in the bid.

The APU will work with the meet director in promoting your event on our website, facebook, Instagram, and our newsletter.

Once approved, Renae, APU Treasurer, will send out an invoice including the equipment damage deposit, sanction fee and equipment rental fee.

Send completed form APU Email and payments through:

**E-Mail: Alberta.powerlifting.union@gmail.com**

**Paypal:** **Alberta.powerlifting.union@gmail.com**

**E-Transfer:** **Rwitzaney@me.com** **– APU Treasurer**

**BID SPECIFICATIONS**

1. **Meet Details**
* Proposed date:
* Proposed entry fee:
* Proposed number of contestants:
* Proposed location:
* Entry form draft (please provide in attachment or link if online)

**Meet Requirements** (sanctions will not be given if the following are not met):

* Meet T-shirts for contestants
* Medals must be provided for each age and weight class
* Meet fees cannot exceed $120 per lifter as required by APU Bylaws (must include mandatory $20 doping fee) – Applies to Local Meets Only
* Best Lifter awards must be provided
* APU branding must be present on platform (eg. APU banner)
* Venue space must be able to comfortably accommodate number of proposed contestants, coaches, volunteers, and officials
* Should CCES contact you for doping control, you are required to accommodate them.

\*Note: Entry form must include the following statement:

“If an athlete is not present at the award ceremony to receive their medal or contest material, someone else may pick it up for them. The athlete’s total, records, and placing will still be valid; however, the APU and Meet Directors are not responsible for mailing or delivering medals or contest material after the closing of the competition”.

1. **Venue (including address):**

**Warm Up area**

* Number of competition racks and plates:
* Square footage:

**Competition area**

* Square footage:
* Technology rented from APU (eg. DLR referee systems, TVs, laptops, etc.):
* Equipment rented from APU (eg. Banners, bars, plates, etc.):
* Sound System Used:
* Backdrop used (eg. Pipe and drape, curtains, etc.):
* Seating for audience (Number of seats):
1. **Accommodations** (for Provincial Championship bids only):
* Hotel Name and address:
* Proximity to the venue:
* Is breakfast included in hotel fee?
* Sauna or hot tub available?
* Is transportation to and from the venue being provide? If so, please describe.
* Cost per night:
1. **Delivery and Return of Equipment (NEW)**

Meet Director(s) are required to pay a $100 rental fee for APU equipment usage. Meet Director(s) are also responsible for arranging pickup of APU equipment. Equipment pickup must be arranged no less than one (1) week prior to event date.

\*Note: **Meet Director(s) must provide a damage deposit of $300 to the APU at a minimum of 24 hours prior to equipment pickup**. Deposit must be e-transferred via the APU’s treasurer account - Rwitzaney@me.com. Deposit will be deducted from final meet invoice sent by the APU’s Treasurer.

*FAILURE TO SEND DAMAGE DEPOSIT WILL RESULT IN APU EQUIPMENT HELD UNTIL DEPOSIT IS PAID*

* List APU equipment required (including bars, plates, and technology):
* Location of APU equipment (Email the APU for location information):
1. **Volunteers**

The APU **requires** the meet director to supply the volunteers with adequate food, drink, and make reasonable effort for any branded meet clothing to support their function.

Note: Minimum of eight (8) volunteers are required to run the meet. This includes spotters/loaders and table staff.

* Has the APU’s Officiating Chairmen been contacted to arrange for referees?

\*Note: Minimum of three (3) referees required for half/day meet, four (4) for full day meet.

**Submitted By:**

Printed Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_